10 Easy Steps to Registration at HUMNS

1. Read the entire Registration packet carefully.

2. Make class selections for each child to be registered.

3. Please print, fill out front and back (every line) of appropriate registration form for each class.

Since parents will not be in attendance during the registration process
be sure to clearly mark first, second and third choices.

Be sure to use "Basic Form" for regular classes and "Supplemental Form" for PEDE & Explorer classes.

4. Refer to deposit sheet in packet to write (non-refundable) deposit check, payable to Hudson United Methodist Nursery School or HUMNS.

5. Place all completed registration forms and deposit checks in a sealed, business sized envelope.

6. It is ***critical*** that you clearly mark on the outside of the envelope, the appropriate option from below:

   CHURCH MEMBER
   CURRENTLY ENROLLED NON-CHURCH MEMBER
   ALUMNI FAMILY
   NEW TO THE SCHOOL FAMILY

*Siblings are to be placed in the **same** sealed envelope.*

7. Place your "labeled" sealed envelope in the appropriate drop box located in the Main Church Office ***before*** the deadline dates.

8. Be sure to have all decisions made before going to the Church Office. Church Office personnel are **not** familiar with Nursery School information so be sure to call the school at (330) 650-4091 ext. 2 before dropping off your registration envelope to have your questions answered.

9. Each family will receive a postcard within one week from the date of your registration deadline. It will be confirmation of your child's class assignment.

10. Check Appropriate response and return the confirmation postcard to the school within 5 days of receipt to confirm your acceptance of registration placement.

Please be sure to call the school office at (330) 650-4091 ext 2 with any and all questions.